

I DON'T HAVE A SCRUMS ACCOUNT

If you don't have a **SCRUMS** account, before creating your Coach Profile, you will first need to register on **SCRUMS**.

If you already have a **SCRUMS** account, please login to your existing **SCRUMS** account to create your Coach Profile. Separate guidance for this process can be found <u>here.</u>

STEP 1

To navigate to the **SCRUMS** login / registration page, please follow the link below; <u>https://scrums.scottishrugby.org/login</u>

To begin registration, click on the '**Register Here'** button.

SCRUMS	
SCOTTISH RUGBY MANAGEMENT SYSTEM	
GADN	
Email	
Password	
Remember Me	
Forgot Password? Log in \rightarrow	
Not a member already? Register Here Access a Youth Account Parent Access	(
	200

PLEASE NOTE: If you have an existing **SCRUMS** account you **DO NOT** need to register a new **SCRUMS** account to create a Coach Profile.



STEP 2

Then, click on 'Click here to read Terms of Use and Privacy Policy then Proceed to Registration'.

SCOTTISH	RUMS UGBY MANAGEMENT SYSTEM	GADN	
	REGISTRATION (PLAY	ER, COACH, REFEREE OR OFFICIAL)	
	Terms of Use Before accessing and using SCRUM Terms of Use.	you must read, understand and accept the SCRUMS	
		IS you must also read, understand and accept the thom Scottish Rugby uses and shares the information	
	Youth Users If you are under 14, your parent or and the SCRUMS Privacy Policy on yo	guardian must accept both the SCRUMS Terms of Use ur behalf,	
۱	before continuing with your registrat	of Use and Privacy Policy by clicking the button below, on. e and Privacy Policy then proceed to Registration	
		ty a member? Login here your child's record, please click here	

You will now be presented with the **'SCRUMS Terms of Use'** & **'Privacy Policy'**, scroll down to read and then click on **'Accept'** to continue to Registration.

8. Amendments to this Privacy Policy	
We may change this Privacy Policy at any time. Changes will be published on our website and the date of the most recent revision will appear at the bottom of this page. If changes are significant, these will also be notified to you.	
Scottish Rugby Union Limited, Scottish Gas Murrayfield, Edinburgh EH12 5PJ; email: feedback@sru.org.uk 17.June 2021	
© Scottish Rugby Union Limited 2024	
I confirm that I have read, understood and agree to the SCRUMS Terms of Use.	
I confirm that I have read, understood and agree to the SCRUMS Privacy Policy and to Scottish Rugby's use and sharing of the information collected about me through SCRUMS in accordance with the SCRUMS Privacy Policy.	

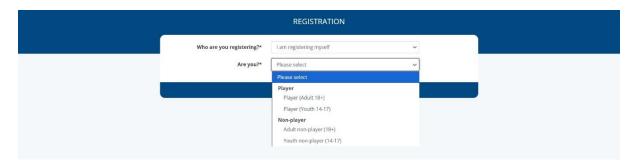


STEP 3

From the Dropdown, first select the 'I am registering myself' option.

PLEASE NOTE: You will be asked if you are a '**Player**' or '**Non-Player**'. If you are both, please select '**Non-Player**' at this stage as you will still have the option to create your **Player Profile** once registered on SCRUMS. Select from:

- Adult Non-Player (18+) Select this option if You are 18 years old or older
- Youth Non-Player (14-17) Select this option if you are aged between 14 and 17 years old.



Please enter the required information within the **SCRUMS Registration Form**.

Who are you registering?*	I am registering myself	~
Are you?*	Player (Adult 18+)	~
Personal Details		
Please provide your personal details to create your SC	RUMS profile.	
First Name*		
Middle Names		
Surname*		
E-Mail Address*		

Once your details are complete, enter your password and click 'Create Account'

Create Account	
When you complete this registration form you will receive an email to confirm the email address provided. Please open this email and verify your email	nail address
Password*	
Confirm Password*	
Create Account	



STEP 4

You will now receive an email from **SCRUMS** with an email verification link, click on the **'Verify Email'** link to verify your email address and to complete the registration and verification process.



Welcome to SCRUMS

Please click link below to verify your email address.



If you have any questions please send them to: <u>scrums@sru.org.uk</u>

Many thanks, Scottish Rugby

STEP 5

When you have completed the registration process, you will be logged into your **SCRUMS** account. You will then be asked the question '**Are you a Coach / Match Official?**'.

Select '**Yes**' to begin building your Coach Profile.

	Scottish Rugby Ma			
G GAINLIND			ieset Password	
DASHBOARD	Create Player Profile	Are you a Coach / Match Official?	teset Password	
CLUBS & SCHOOLS	Tommy Coach (#215717)	YES NO		
MY CLUB / SCHOOL		· · · · · · · · · · · · · · · · · · ·		
MY PROFILES				



STEP 6

Please select '**Coach**' from the options available.

	Scottish Rugby Management System		TOMMY COACH NEW RUGBY CLUB RFC OLOGOUT
G GAINELNE			
DASHBOARD			
	Coach / Match Official Registration		
MY CLUB / SCHOOL			
MY PROFILES		Please Indicate Which Role(S) You Would Like To Register As (Tick All That Apply)	
PERSONAL DETAILS			
ADDRESS DETAILS		coach D	
		Match Official	

You will then be asked to answer questions about the nature of your role and current weekly time commitment.

There is also an option to select the club / school where you are actively coaching. You can select more than one using the 'Add another Club/School' button.

Please only add additional club / schools if you are *actively coaching* with each one selected.

MY PROFILES				
PERSONAL DETAILS	Coach			
ADDRESS DETAILS	How Long Have You Been Actively Coaching Rugby?*			
MY COURSE RECORD	Years*	Please select	\sim	
	Months*	Please select	\sim	
	Which Of The Following Statements Best Describes Your Main Coaching Role*	Please select	~	
(a) RESET PASSWORD	Coaching Commitment - How Many Hours Per Week Are You Currently Spending Across Your Coaching Roles?*	Please select	~	
SCRUMS USER GUIDANCE DOWNLOADS	Please Select The Club / School Where You Are Coaching*	Please select	~	

For each club selected, you will be asked if you are involved in coaching youth or mini rugby at that club. For schools, we do not need to ask this question.

Once you have completed your details click on the 'Next' button as highlighted.

RESET PASSWORD	Please Select The Club / School Where You Are Coaching*	New Rugby Club RFC	~
SCRUMS USER GUIDANCE DOWNLOADS	Are You Coaching Youth Or Mini Rugby At This Club (I.E. Are You Coaching Any Person Under The Age Of 18)?	Please select	~
FERMS OF USE PRIVACY POLICY	ADD ANOTHER CLUB / SCHOOL		



STEP 7

You will be asked to provide detail on the qualifications you hold. All qualifications are relevant.

The information you provide in this section will be checked against Scottish Rugby's records to ensure that we hold the most accurate information on your qualification history.

JAND		
CLUBS & SCHOOLS		ottish Rugby's records to ensure that we hold the most accurate information on your qualification
MY CLUB / SCHOOL	history.	
	Please tick the box next to each qualification you have achieved since qualifications will be verified by Scottish Rugby before they appear on	2005 (select all that apply). If known, please also indicate the date and venue of the course. All your SCRUMS record.
MY PROFILES	If you have completed a qualification with any other sporting governin provide proof of completion before your SCRUMS record is updated.	g body or organisation you can indicate this at the bottom of the form but you will need to
PERSONAL DETAILS	Coaching	
ADDRESS DETAILS	UKCC - Level 1	
	UKCC - Level 2	
MY COURSE RECORD	UKCC - Level 3	
BROWSE COURSES	UKCC - Level 4	
RESULTS ARCHIVE	World Rugby Sevens - Level 1	
RESULTS ARCHIVE		

Please tick the box next to each qualification you have achieved since 2005. If known, please also indicate the date and venue of the course.

PERSONAL DETAILS	Coaching			
ADDRESS DETAILS	UKCC - Level 1			
MY COURSE RECORD	Venue	Date of completion: Enter Month	Enter Year 🗸 🗸	

If you have completed any other relevant rugby qualifications with another sporting governing body or organisation, you can provide those in the '**Other**' section.

Click 'Add another qualification' if you need to add more than one. Then, click 'Next' when complete, to continue to the next section of the form.

MY PROFILES	Have you completed any other rugby qualifications with a different organisation. for example a governing body in a different country? Ves 🗸	
PERSONAL DETAILS	Type of qualification:	
ADDRESS DETAILS	Coaching	
MY COURSE RECORD	Name of qualification:	
	Organisation that delivered qualification:	
RESULTS ARCHIVE	h.	
B RESET PASSWORD	Date of completion: Enter Month V Enter Year V	
SCRUMS USER GUIDANCE		
DOWNLOADS	ADD ANOTHER QUALIFICATION	
TERMS OF USE	BACK + NEXT +	
PRIVACY POLICY		

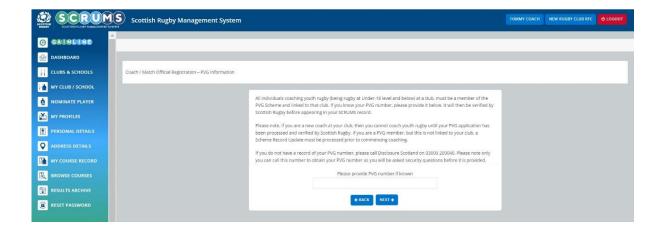
PLEASE NOTE: All qualifications will be verified by Scottish Rugby before they appear on your SCRUMS record



STEP 8

Now, you will be asked to provide your PVG number. If you know your PVG number, please provide it here. Leave this space blank if you do not know, or do not currently have, a PVG number.

PLEASE NOTE: All individuals coaching youth rugby (Under-18 level and below) at a club, must be a member of the PVG Scheme and linked to that club.



More details on the PVG Scheme and the application process can be found here.

PLEASE NOTE: Your PVG will be verified by Scottish Rugby before appearing in your **SCRUMS** record.

Click 'Next' to continue to the final section.





STEP 9

On this final page you can review the information you have provided. You will see separate sections for '**Coach Profile**' and '**Qualifications**'.

If you wish to make any changes before submitting, you can use the '**Back**' button to navigate back to the page where changes are required.

PLEASE NOTE: If you return to previous pages to update details, please remember to navigate back to this page and click '**Submit**' to create your Coach Profile.

SCOTTON SCOTTON		Scottish Rugby Management System	ТОММУ СОАСН	NEW RUGBY CLUB RFC	© LOGOUT
G	GAINEENE				
	DASHBOARD				
Н	CLUBS & SCHOOLS	Tommy Coach (#215734)			
ł	MY CLUB / SCHOOL				_
ģ	NOMINATE PLAYER	Coach Profile			
ž	MY PROFILES	PVG Number:			
	PERSONAL DETAILS	Clubs / Schools where coaching			
0	ADDRESS DETAILS	New Rugby Club RFC Current coaching role: Part time, volunteer coach			
	MY COURSE RECORD	Coaching cole: Far cline, voluneer coach Coaching commitment: 5-9 hours per week			
R	BROWSE COURSES				
1	RESULTS ARCHIVE	Qualifications			
1	RESET PASSWORD	Coaching			
57011	MS USER GUIDANCE	Coastring UKCC - Level 1 Delivered by Scottish Rugby			
	VEDADS	anna anna annana ar aonain ngar			
TERM	S OF USE				
		♦ BACK SUBMIT			
	3E POLICY				

Once you are happy with the information you have priveded click '**Submit**' to create your Coach Profile.



You have now successfully created your Coach Profile, which you can access from the '**My Profiles**' section on **SCRUMS**.

DASHBOARD Tommy A Wright Create Coach / Match Official Profile Player Profile Coach Profile	



LOGIN TO SCRUMS

You can login to your account at any time from the **SCRUMS** main login page, here: <u>https://scrums.scottishrugby.org/login</u>

Forgot your Password? Don't worry you can reset it from the **SCRUMS** main login page, here: <u>https://scrums.scottishrugby.org/password/reset</u>

Email		
Password	ord	
C Remem		Log in \rightarrow
	Not a member already?	Register Here
	Access a Youth Account	Parent Access